

Ozark Electric Cooperative

Mt. Vernon, Missouri

Board Policy 402

SUBJECT: Underground Line Extension

OBJECTIVE:

To establish guidelines for underground line extensions including Cooperative and member supplied trenching, as well as temporary services.

POLICY:

PERMANENT RESIDENTIAL/COMMERCIAL INSTALLATIONS

For the purpose of definition, permanent residential/commercial installations will consist of fixed foundation structures, wells or public water systems, all weather roads; state approved septic systems to include residential homes and commercial buildings.

The member is responsible for obtaining all necessary Easements (forms supplied by Cooperative) and for clearing all right-of-way.

For the purpose of an underground new service or line extension, the Cooperative will install cable and conduit at no cost to the member up to 300 feet, including secondary; all additional footage will be at the rate of \$4.00 per foot per cable. The member is to supply all trenching for an underground extension.

The member will open a trench to a depth as specified by Cooperative Engineering Department at his expense. The member shall close all trenches and dispose of all rock and surplus dirt.

The member will furnish the service entrance main disconnect, in preparation for installing the meter furnished by the Cooperative. The service entrance main disconnect must be installed per all applicable codes prior to any work order being released for construction.

Provision for the service entrance and installation will be the responsibility of the member.

Any conversion cost incurred in converting overhead to underground-service solely for the member's benefit or pleasure will be at the sole expense of the member.

SUBDIVISIONS

In placing facilities underground in new platted and recorded subdivisions, the Cooperative will, after receiving proper easements and membership application; place underground cable and conduit from existing overhead line or padmount transformer to a new padmount transformer in a developer supplied trench at the depth specified by Cooperative Engineering Department at the rate of \$4.00 per foot per each cable.

For secondary service, from the padmount transformer to a meter on the house, the Cooperative

will place underground service in a developer/member supplied trench at \$2.25 per foot per cable. In each situation, all rock and surplus dirt shall be disposed of by the property owner.

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It shall be the duty of the Cooperative's Engineering Department to develop the most feasible and economical design and routing of the line. Ownership of the line shall remain with Ozark Electric, and the right to connect others is in no way waived.

The Engineering Department will implement a "line of sight" method to determine the routing of all secondary line in a subdivision. Therefore, the service entrance must be located on the same side of the house as the existing transformer and Cooperative personnel must be able to see the existing transformer while standing at the service entrance. If the service entrance does not meet these requirements, it must be relocated and a 4 wire extended service installed as required. Please reference the National Electrical Code (NEC) for extended service panel requirements (NEC 250).

The service entrance will be the responsibility of the property owner.

Any conversion cost incurred in converting overhead to underground service solely for the member's benefit or pleasure will be at the sole expense of the member.

TEMPORARY

Temporary Service Applies To:

A. WELLS: Wells will be considered as temporary. Exception: If a well is located less than 300 feet from an existing home and is supplying water to an existing home, only membership or consumer deposit will be required.

NO Primary or Secondary lines shall be located within a 25 feet radius of any well.

B. BARNS: Barns will be considered as temporary.

C. SIGNS: Signs will be considered as temporary.

D. ELECTRIC FENCES: Electric fences will be considered as temporary.

E. FIREWORKS STANDS: Fireworks stands will be classified as temporary provided they are no more than 50 feet from existing line pole or service pole.

F. MOBILE /MANUFACTURED HOMES: Mobile/Manufactured homes will be considered as temporary unless the following conditions are met:

1. Unit must be owned by and located upon land owned by the applicant.
2. All running gear and tongues shall be removed.
3. Unit shall be placed on concrete or other industry standard practices for footings, stringers, or runners and anchoring.
4. Must be connected to permanent water and sewer/septic systems.

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- G. MEMBER/DEVELOPER: A temporary construction meter will be installed on a tripod when member or developer furnishes both loop and tripod. This is to serve only until permanent service is available and must be located no more than 2 feet from an existing pad mount transformer.

Extension of underground electric service to a temporary service shall be at the rate of \$6.00 per foot in a member supplied trench at the depth specified by Cooperative Engineering Department.

MISCELLANEOUS SERVICE POLICIES

Member-owned generators must have a double throw, double pole switch, or automatic transfer switch, to be installed at the member's expense, both for the member's safety and that of the Cooperative's employees. Cooperative personnel will assist the member in the installation of this protective switch.

COMPETITION FOR NEW SERVICE

When the Cooperative is competing for new business the Board of Directors and/or the General Manager has the authority to waive all or part of the charges that are outlined in this line extension policy if they feel it is in the best interest of the Cooperative and its members.